

SUMMARY:

An accomplished published designer with a broad creative background, and more than 15 years of corporate and commercial art direction for major American and Japanese corporations. Solid experience and formal education creating designs that enhance client services and visibility.

STRENGTHS:

- Friendly, enthusiastic and a professional demeanor gained through extensive interaction with the public, leadership roles in military activities, and domestic and international travel.
- Unique combination of creativity and analytical skills with a high aptitude for detail.
- Computer proficient with Windows 2000 Professional and Windows Advanced Server.
- Recognized for reliability and "getting the job done" through persistence and a strong work ethics.
- Proven ability to independently plan, prioritize and manage special projects, and work efficiently under deadlines.

PROFESSIONAL WORK EXPERIENCE:**GRAPHIC DESIGNER** KPMG LLP, New York, New York 1999–Nov. 2001

Directly responsible for a 25% increase of male participation through the design and implementation of a crisp graphic posters for "Bring Your Daughters to Work Day." All work was done within KPMG's compliance structure. Produced high-quality, complex PowerPoint presentations utilizing PhotoShop, Illustrator and Fireworks. Designed templates and tailored graphics to individual client needs including the preparation of camera-ready artwork for off-premises vendors.

SUPPORT TECHNICIAN Apple Customer Assistance Center, Apple Japan, Tokyo, Japan 1995–1997

Established on-line protocol for Internet access and computer networking. Apple Japan's first and only English speaker in technical support. Engaged in troubleshooting various operating systems in Macintosh computers, hardware configurations, software compatibility, and consultation regarding third-party products.

ART DIRECTOR Charles E. Tuttle Publishing Company, Incorporated, Tokyo, Japan 1986–1989

Created company's #1 best seller, "Making Out In Japanese" book cover. Created 20 book jackets, newspaper advertisements, type specification, and produced mechanical overlays for print production. Directly responsible for every aspect of all projects from conception through completion. Collaborated with the creative staff to ensure the wishes of the client were always met. Coordinate multiple detailed projects simultaneously—flexible, yet meticulous.

CONTRACT POSITIONS:

Tokyo American Club, Tokyo, Japan 1998

SENIOR DESIGNER

Handled projects that generated 50% of the club's gross income. Successfully completed all projects on time and under budget. Conceptualized, designed, and created very specific and desired photographic results for promotions and advertisements of club activities on both the Macintosh and the PC.

The Japan Times Yearly

BOOK DESIGNER

Designed several book covers, including pre-press artwork and selection of paper grade for offset printing.

Software/Tools

- Fireworks
- PhotoShop
- QuarkXpress
- Dreamweaver
- HTML Code
- PowerPoint
- Acrobat
- Flash
- PC
- Macintosh

Design work includes:

- Web Banners
- Logo Design
- E-mail Newsletters
- Book Covers
- Event Programs
- PowerPoint Presentations

- Associate Internet Webmaster, CIW
- Implementing MS Windows 2000 Professional and Server
- Art Center College of Design - 1982–1986
B. A. program participant. Major: Advertising Minor: Graphic Design
- BrainBench, August 2000
Certified Dreamweaver 3.0
- Network and Operating System Essentials
- 10 Years U.S. Naval Photographer – 1975–1986
- Pratt Institute MANHATTAN - 1998–2002
Certificate: Electronic Publishing and Interactive Media
- San Diego City College - 1980–1982
A.A. in Print Production